

Ref. No: COEB/IQAC/45/2023

Date: 19.06.2023

## Notice

All IQAC members are requested to attend the Quarterly IQAC Meeting scheduled for 28<sup>th</sup> June 2023.

Venue: BoardRoom

Time: 10:30 AM


Your active participation is crucial for the effective functioning of IQAC. Please make necessary arrangements to attend the meeting.

### **AGENDA:**

- 1) Welcome address by Chairman, IQAC.
- 2) Confirmation of minutes of the meeting of last IQAC meeting dated: 30-03-2023.
- 3) Review of Research and Development activities
- 4) Review of classes and time table and course coverage.
- 5) Review of the matter of establishment of Centre of Excellence.
- 6) Review of Inviting Eminent Guest speakers from IITs and NITs.
- 7) Review of FDPs attended by Faculties.
- 8) Student Outreach programmes to be conducted.
- 9) Vote of thanks.

Copy to

- 1 All Deans/HODS/Establishment Section
- 2 IQAC cell
- 3 Administrative officer

  
PRINCIPAL  
College of Engineering Bhubaneswar  
Principal

### Minutes of the meeting of Internal Quality Assurance Cell (IQAC)

The meeting of the IQAC of College of Engineering Bhubaneswar (*hereafter referred as COEB*) was held on 28-06-2023 at 10.30 AM in the Boardroom to discuss the issues as per agenda under the chairmanship of Principal, COEB. The following members were present.

Members Present:

<u>Sl.No.</u>	<u>Name and Designation</u>	<u>Position in the IQAC</u>
1	Prof.(Dr) Subrat Kumar Mohanty	Chairman
2	Mr. Koustuv Mallick (Trustee)	Management Representative
3	Dr. M. Ramakotaiah	Member
4	Dr.G Ramprabu	Member
5	Dr. Srigangadhar Mande	Member
6	Dr. Prakash Chandra Sahu	Member
7	Dr. G.Arul Dalton	Member
8	Dr.Sasmita Nayak	Member
9	Nalini Bihari Mohapatra	Member
10	Mr. Ashok Kumar Sahoo	Member
11	Ms. Lopa Bhuyan	Member
12	Er. Durg Jyoti Pradhan	Alumni
13	Dr. Biraja Nath	Member
14	Judhistir Dhal	Member
15	Dr. Subhakanta Nayak	Coordinator, IOAC

#### Agenda of the meeting:

1. Welcome address by Chairman, IQAC.
2. Confirmation of minutes of the meeting of last IQAC meeting dated: 30-03-2023.
3. Review of Research and Development activities
4. Review of classes and time table and course coverage.
5. Review of the matter of establishment of Centre of Excellence.
6. Review of Inviting Eminent Guest speakers from IITs and NITs.
7. Review of FDPs attended by Faculties.

8. Student Outreach programmes to be conducted.
9. Vote of thanks.

The meeting started with the welcome address of the chairman of the occasion. Discussion had been carried out as per the above agenda and after discussion the following decisions taken for implementations.


1. The minutes of meeting of last IQAC meeting dated: 30-03-2023 are reviewed and confirmed.
2. The following action taken report was prepared by the IQAC coordinator.

Sl. No	Decision taken	Action taken
1	Discussion about holding regular IQAC yearly meetings.	Implemented in the institute
2	The following roadmap/academic calendar is based On the academic calendar established by the affiliating university.	The academic schedule provided By IQAC has been implemented and programs are running.
3	The research projects are created by various faculties are evaluated and suggested for Submission to the concerned funding organizations.	Faculty is engaged in the mentioned projects according to the advice of Dean R & D.
4	It is hereby determined that student representatives will participate in decision-making, research and development initiatives, and committees like the Anti-ragging, disciplinary, IQAC, library, and grievance redressal committees.	Steps are being taken at the institute level. Committees formed with student participation.
5	The time table developed by the timetable in-charge for the academic year 2022-23 has been examined and approved for implementation.	Implemented, with the timetable in-charge in charge of ensuring the seamless operation of classes.
6	Discussion regarding proposals for center of excellence be established as soon as possible at the College of Engineering Bhubaneswar. Let the principal, assign a group of faculty members for the establishment of center of excellence as soon as possible.	Matter under on process.
7	It has been resolved unanimously to invite famous professors from reputed institutes such as IITs, NITs, Institute of Physics, ICAR, IIMs, CET, Universities, or similar reputed institutes or from Scientists, retired scientists, guest speaker for the programs.	Five of these programs were held at the institute, enhancing the curriculum there.
8	It has been determined to ask the institute's management or governing body to offer scholarship stop deserving but underprivileged students in order to help them succeed.	The institute's scholarship committee is handling the situation.

	This must be done through the institute's scholarship committee.	
9	Faculty representation at FDPs is evaluated. It is now resolved to have FDPs in the institute as much as feasible, inviting resource persons/educationists from outside. It is also determined that each faculty member at COEB will attend at least two FDPs throughout an academic session.	According to the ruling, faculties are participating.
10	The current educational implementation system is examined. Following careful deliberation, it has been agreed to recommend to the authorities the introduction of outcome-based education in the institute.	Steps started but not fully implemented
11	In order to improve students' managerial skills, it is Hereby determined to involve them in socially responsible activities.	Students participate in community service initiatives

3. The meeting ended with a vote of thanks to the chair and members present.

The outcome of meeting will be discussed in next IQAC meeting for necessary corrective actions and remedial steps. IQAC coordinator concluded thanking all the members for their active participation in the discussion.

  
**COORDINATOR**  
**COEB IQAC, BBSR**  
 Coordinator(IQAC)  
 COEB

  
**PRINCIPAL**  
 College of Engineering Bhubaneswar  
 Principal  
 COEB